



Additional Executive Meeting  
June 19, 2008, 10AM -Noon  
Heart & Stroke Foundation of Manitoba  
6 Donald Street, Executive Boardroom, 2<sup>nd</sup> floor

**ATTENDEES:**

Jennifer Baker, Central RHA  
Debbie Brown, H&SFM (Partners Chair)  
Debbie Clevett, Assiniboine RHA  
Tannis Erickson, Interlake RHA  
Doreen Fey, Interlake RHA  
Jane Griffith, CCMB  
Catherine Hynes, NOR-MAN RHA  
Madeline Kells, CCMB (minutes)  
Laura Plett, CCS MB Division, KEN  
Donna Turner, CCMB

**REGRETS:**

Mark McDonald, CCS MB Division

**MINUTES:**

1. Welcome
2. Agenda approved with the following additions, time permitting:
  - a. Jane Griffith to discuss whether Partners should be involved with the National Risk Factor Surveillance Group
  - b. Tannis to discuss status of possible new Partners members
  - c. Doreen Fey to discuss newly-funded provincial healthy-living positions in the RHAs
3. Approval of minutes of April 30, 2008 – approved as is
4. CPAC initiative update
  - a. review draft proposal - reviewed events up to today regarding the CPAC proposal: April 29<sup>th</sup> meeting with CPAC, Draft proposal sent to CPAC May 13, May 27<sup>th</sup> received response from CPAC's Jessica Hill to Donna Turner.

- b. Donna discussed feedback from CPAC - It's clear from their response that CPAC will not fund long term human-resource positions. As of last week Jessica is looking for an update – Donna suggested that producing the updated draft sooner rather than later would be to our advantage given the timing of other CPAC-related budgets. In order to be successfully funded, the proposal must produce an end-result that is very transferable to other communities/provinces. CPAC was also impressed, at the initial meeting, by what the communities' achieved without funding, so the proposal should look at developing capacity without using funds to hire permanent positions. Proposal should include funds for a marketing/communication strategy – for within Manitoba *and* in other jurisdictions.
  - c. Barb Riley, U of Waterloo – Barb has shown interest in the proposal and has offered to help with the writing/using of elements of the CIHR proposal.
  - d. revisions and next steps - Donna will rework the proposal and produce a final copy by Thursday /Friday of next week to send to the Executive/CPAC.
5. Minister of Healthy Living meeting (July 2, 2008) –
- a. Debbie, Donna, Doreen and Deb Clevett, have offered to attend the meeting w/Minister Irvin-Ross on July 2<sup>nd</sup>, at 2 PM, room 310 - Mark McDonald should attend if available.
  - b. Agenda for meeting: discuss CPAC proposal, update on Partners and April's CPAC presentation. Send proposal and presentation to Minister's office prior to July 2 for her review. Include relevant stories from the RHAs. Need to stress that the Partners in Planning want to help MB Health develop a healthy living system. *Need to ask* her to continue to support (fund) capacity building in the regions.
6. AGM debriefing including pulse check information – Debbie/Tannis to work the top 3 priorities (derived from AGM “pulse Check” notes) into the PPHL 2year Strategic Plan over the summer months for review by the Executive Committee at next meeting (Sept).
7. PPHL membership update: Still no response from Churchill RHA, Burntwood RHA, Canadian Diabetes Foundation, the Arthritis Society, the Kidney

- Foundation of Canada (MB Branch), or the Lung Association of MB. It's suggested that we not pursue them over the summer months.
8. Jennifer Baker will be on maternity leave starting after July (congratulations again Jennifer!). Discussed whether she should appoint her replacement to attend the PPHL meetings or not. It was decided that, due to the "learning curve", Debbie Brown would ask the general membership if anyone wants to take Central's place on the Executive committee until the AGM next year – when a new Executive would be appointed.
  9. Next meeting (September 11, 2008)