



Membership Meeting  
Wednesday, September 24,  
12:00 – 3:00 PM (lunch at noon)  
Heart & Stroke Foundation of Manitoba  
6 Donald Street  
Executive Boardroom, 2<sup>nd</sup> floor

***Attendees:***

Kristin Anderson – MB Health &  
Healthy Living  
Debbie Brown – HSFM  
Lorraine Dacombe Dewar – MB Health  
& Healthy Living  
Laura Donetelli – PHAC  
Doreen Fey – IRHA  
Jane Griffith - CCMB

Catherine Hynes- NOR-MAN RHA  
Debbie Iverson – CRHA  
Madeline Kells (Minutes) – CCMB  
Laura Plett – CCS  
Kerry Robinson - PHAC  
Cathy Steven - HIC  
Donna Turner – CCMB  
Debbie Viel – NEHA

***Regrets:***

Debbie Clevett – ARHA  
Susan Hunter – BRHA  
Rob Santos - Healthy Child MB  
Grant McManes – MECY  
Maggie Campbell – PRHA  
Jan Gunness – SEHA  
Margie Kvern - WRHA

***Minutes***

1. Welcome – Debbie Brown
2. Approval of agenda – Debbie Brown – 2 additions:
  - a. discussion about the World Health Organization – Kristin Anderson
  - b. Healthy Living funding – Doreen Fey
3. Approval of minutes of February 1, 2008 (attachment)
  - a. Motion to approve – Donna Turner
  - b. Motion carried – Catherine Hynes
4. Minister of Healthy Living meeting (July 2, 2008) – Debbie Brown
  - a. Debbie Brown, Debbie, Clevett, Donna Turner and Doreen Fey met the minister and Marie O’Neill to discuss CPAC Proposal, and provide an update on the MB School surveys and the Partners activities in general.
  - b. The Partners were well received, and the Minister was interested in discussing how we might not duplicate efforts. Related to this was a discussion about the difference between the Alliance and the Partners.

5. CPAC proposal update – Donna Turner
  - a. Started with a meeting back in April, with CPAC that included Mark MacDonald, Dexter Harvey, Donna Turner, Tannis Erikson, and Jane Griffith meeting with representatives from CPAC - Jessica Hill, Heather Bryant, Lee Fairclough, Leanne Kitchen-Clarke
  - b. CPAC is interest in the Partners as a model for possible transfer to other provinces.
  - c. A proposal was developed and revised over the summer by Donna, Jane, Tannis and Laura for final submission on August 28.
  - d. The proposal suggested New Brunswick as a potential partner but recently it has come to our/CPAC’s attention that they (NB) are more involved in this type of grassroots work than previously thought.
  - e. At this point CPAC is to decide if they want us to continue as is with our proposal to partner with NB but with more of a “mutual learning” aspect, or try to find another jurisdiction that is less experienced in risk factor surveillance.
  
6. Next Host Organization - Debbie Brown
  - a. Referencing our TOR we are past due for nominating a new host organization/chair.
  - b. It is suggested that the TOR be changed to reflect that Host/Chair organizations have at least 2 yrs experience on the PPHL Executive Committee before being allowed to be nominated for Chair.
  - c. For continuity, it is suggested that HSFM be nominated again for Chair until more members have time to gain the experience necessary for the Chair position.
  - d. Doreen Fey nominated HSFM, Donna Turner seconded.
  - e. Tannis to send an email to advise PPHL of:
    - i. the motion to accept HSFM as Chair for a second term,
    - ii. a notice of motion for the change to the TOR, and
    - iii. a call for nominations for the Executive Committee, all to be voted on at the next AGM – May 22, 2009.
  
7. Surveillance/Knowledge Exchange Working Group – Catherine Hynes
  - a. The Surveillance/Knowledge Exchange Working Group’s work plan is in process
  - b. Currently working on the glossary of terms/ standard definitions
  - c. Discussion regarding translating the reports into French for the RHA w/French communities. Lorraine Dacombe Dewar to check as she may have a lead on someone who could do the translation.
  - d. Catherine will look at costs also and come back with suggestions.
  
8. 2007-2009 Strategic Plan (attachment) – Debbie Brown for Tannis Erickson
  - a. Suggestions for changes:
    - i. Page 1 - Add a “membership as of ----date” with updated list.

- ii. Page 7 – should read Surveillance Knowledge Exchange Working Group.
- iii. Page 7 – need an update on status of the relationship map.
- iv. Otherwise accepted with changes as above

9. HSFM grants –Debbie Brown

- a. As of the end of August, there is a total of \$48K available for grants to members
- b. Criteria for grants may need to be redefined to be more inclusive – could grant money be used for RFA in Aboriginal communities? Private/Home schools?
- c. Debbie Brown to look at redefining criteria for the HSFM grants

10. Primary Prevention System –Debbie Brown

- a. Dexter’s paper on a ‘Primary Prevention System in Manitoba’, originally presented at the PPHL AGM in May, has since been well-distributed and well-received and has been approved by the boards of HSFM, CCMB, and the Alliance.
- b. Currently Dexter & Ethel Hook (of the Alliance) are working on updates to the document whereby PPHL, Alliance and HSFM would work together as a steering committee

11. Report on Partners Activities – Tannis Erickson

- a. Covered in previous agenda items.

12. Community Updates

- a. None at this time.

13. New Business

- a. Kristin Anderson - WHO – talked about reports ratified by Canadian Government - Kristin to send information to forward to the PPHL.
- b. Doreen Fey – Healthy Living funding for RHAs – term “Healthy Living Activators” is being replaced.

14. Next Members Meeting (February 5, 2009)

15. AGM May 22, 2009

16. Next Executive Meeting (October 15, 2008)