



Executive Committee Meeting  
Monday, April 6, 2009, Time 1:30 - 3:30 PM  
Heart & Stroke Foundation of Manitoba  
6 Donald Street, Boardroom, 2<sup>nd</sup> floor

**Invitees:**

Debbie Brown, H&SFM (Chair)  
Tannis Erickson, Interlake RHA  
Catherine Hynes, NOR-MAN RHA (phoned-in)  
Madeline Kells, CCMB (minutes)  
Mark McDonald, CCS MB Division  
Cathy Steven, HEALTH in COMMON  
Donna Turner, CCMB (phoned-in)  
Jody Allan/ Betty Kozak Assiniboine RHA (phoned-in)

**Regrets:**

Debbie Clevert, Assiniboine RHA  
Jane Griffith, CCMB  
Doreen Fey, Interlake RHA

**Minutes:**

1. Welcome
2. Approval of agenda -
  - a. MPAC moved to #5 on the agenda
  - b. added Executive Committee Membership discussion to # 4
  - c. added CAPTURE discussion to #4
  - d. added CASPER discussion to #4
3. Approval of minutes of March 9, 2009 - No changes, Donna motioned to accept, Tannis/ Mark seconded.
4. Report from Tannis Erikson
  - a. CPAC-CLASP Proposal - April 28 meeting w/ RHAs and municipal health providers.
    - i. Debbie/Donna/Mark invited but cannot attend - could be Jane or Tannis instead.
    - ii. Donna to contact Deb Keen/Jon Kerner to set up a teleconference in order to clarify our role.
    - iii. Debbie Brown to fwd. letter of invitation to Mark

- b. Update on CDPI risk factor surveillance funds - 30K received for 2008/09
  - i. proposal for 2009/10 has been sent
  - ii. CCMB has organized a meeting w/Kristen Anderson mid-April to discuss knowledge exchange - need to determine KE needs in the regions, look at next steps (needs/resources/gaps) and bring the regions together.
- c. Executive Committee Membership for the 09/10 year - Tannis to email a reminder to membership ref./April 17 deadline
  - i. looking for new/current members
    - 1. Interlake/ HIC/CCS/CCMB/HSFM - will all stand
    - 2. NOR MAN is a maybe
    - 3. depending on response, vote may/may not be needed at AGM
  - ii. New members could include: PACM (Physical Activity Coalition of Manitoba, Impact, MANTRA (Manitoba Tobacco Reduction Alliance), Alliance, MECY (already a member - but other school health agencies?).
- d. CAPTURE (another CPAC initiative) The following background info. is an excerpt from CPAC website: The Canadian Platform To Increase Usage of Real-World Evidence (CAPTURE) project involves integrating science with practice for the evaluation of prevention programs. Involving international experts in prevention program evaluation; this project is reaching out to the broad chronic disease prevention community to highlight the importance of using evidence-based evaluation tools to assess the effectiveness of primary prevention practices and policies. Expected impact: The goal of this project is to establish a platform for developing, validating and enabling the use of common indicators and tools to evaluate primary prevention policies and programs. Over the long term, this will result in a more evidence-based, coordinated approach to chronic disease prevention in Canada, and will empower prevention practitioners to assess and report on the impact of their work. Progress to date: An environmental scan of nutrition, physical activity and alcohol policies and programs has been completed and a review of these policies is underway. An international consultation workshop is being planned for the near future. This will provide a baseline from which we can identify and evaluate the best available indicators and measures of the effectiveness of prevention programs and policies.

- e. CAHSPR: The following background info. is an excerpt from CAHSPR website:  
*The Canadian Association for Health Services and Policy Research is dedicated to improving health and health care by advancing the quality, relevance and application of research on health services and health policy. Our membership includes producers and users of research who come from a variety of disciplines, jurisdictions, and organizations. As the largest and most diverse association of its kind in Canada, CAHSPR provides its members with unique opportunities for networking, research collaboration and career advancement. **Our Vision:** Our vision is for a cohesive and vibrant community of health services and policy researchers and decision makers, working together towards evidence-based health care and health policy. **Our Mission:** Our mission is to provide a multidisciplinary / multisectoral professional association fostering and supporting:*
  - i. linkages between researchers and decision makers*
  - ii. knowledge translation and exchange*
  - iii. education and training, and*
  - iv. advocacy for research and its more effective use in planning, practice and policy-making.*
- 5. MPAC - Donna
  - a. about 60+ people attended the April 7<sup>th</sup> event at the Delta downtown location , many representatives from health: RHAs, MHHL,/gov't, clinicians etc
  - b. 5 top priorities as rated by the invitees were discussed during the evening - looking at what could be accomplished in the next 1-2 years w/out additional funding
  - c. Report from event is in progress from MHHL
- 6. Surveillance/Knowledge Exchange Working Group Update -Catherine - no update at this time
- 7. AGM Planning Update -Debbie
  - a. draft agenda in process
  - b. invitations to go out soon
  - c. still looking at guest speakers for the day: Dean Witty (no response yet), someone from PACM?
  - d. suggestion for someone to do yoga/stretch break - Debbie Brown knows someone from her office

- e. MECY & MHHL Ministers should be invited, also Lung, PACM, MANTRA, School health agencies , Phac (Federal level - Jan Trumbell-Wadell), ADM (to bring greetings only)
8. Healthy Living Summit Update-Cathy Stevens
- a. 4 “lenses” discussed
    - i. Healthy living
    - ii. Collaboration
    - iii. Community development
    - iv. Shared action plan
  - b. April 27/28 meeting including: MHHL, Chronic Disease Branch, PHAC, Primary care, Aboriginal health, HCOM
  - c. report is in process that will be shared
9. Website-Cathy Stevens - no updates at this time
10. New Business
- a. Add extra Executive committee meeting (in June) as a wrap-up
  - b. Madeline to send out email to set date
11. Next meeting- AGM – May 22, 2009
12. Next Executive meeting (September 18, 2009)
13. Next Members meeting (September 29, 2009)

**Attachments:**

- 1. Minutes from March 9, 2009